



Pre-Bid Conference Minutes
SCADA Upgrade Project
Contract 80-00-180.98 (12-97)
City of Freeport, Water and Sewer Commission
July 13, 2011 10 A.M.

<u>Attendee</u>	<u>Representing</u>	<u>Email Address</u>
Lavonne Sturtevant	Brown Construction Co.	browncon@mchsi.com
Travis Moran	Instrument Control Systems	tmoran@icshealyruff.com
Jaynellen Holloway	Water and Sewer Commission	jholloway@cityoffreeport.org
Scott Trimble	TrimbleIT	support@trimbleit.com
Jason Carden	Strand Associates, Inc.®	jason.carden@strand.com

1. City of Freeport Contractor License

The City mentioned that they require a Contractor License be obtained prior to the commencement of construction activities. The license is no required to bid. **The license fee is \$220.00.**

2. Addendums

Addendums will be mailed to the everyone on the planholders list. Addendums will also be available for download from the city's website at:

http://www.cityoffreeport.org/departments/water_sewer.htm

3. PRV and Fire Flow Stations

A question was raised regarding the configuration of these stations. The stations will be supplied under separate contract. The stations will come with instruments and everything will be pre-wired to a junction box (marshaling panel). The SCADA contractor will be required to interconnect the SCC and junction box. The antenna mast and conduit will also be installed under separate contract. SCADA contractor will be required to provide antenna and antenna cable.

4. Disadvantaged Business Advertisement

Illinois Environmental Protection Agency (IEPA) requires the contractor to run an advertisement in the Rockford Register Star 16 days prior to bid opening. This will require the advertisement be sent to the paper no later than Thursday, July 14, 2011. The language requirements are outlined in Section 00480-5.

5. Schedule

If there are any additions or comments, please call me at 608-251-4843 ext. 1159.

Respectfully Submitted,

STRAND ASSOCIATES, INC.®

Jason Carden